

NOTICE OF REGULAR MEETING AND AGENDA FOR Pecan Valley Rural Water District

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Directors of Pecan Valley Rural Water District will hold a regular meeting on Tuesday July 12th, 2022 at 6:30 p.m. at the Conference Meeting Room (back of office), 12 Winding Creek Rd, Lawton, OK 73505. Public should use back door of Office Building.

AGENDA

Following is a list of the business to be conducted by the Board of Directors at the above meeting:


1. Roll Call
2. Approval of minutes of last month's meetings
3. Discussion and Approval of Financial Report
4. District Manager/Operator Reports
 - a. Update on employee status and needs.
 - b. ARPA funding was granted. \$52,000 to be applied to approved projects as we see fit.
 - c. ORWA EXPO in Stillwater June 15th & 16th.
 - d. Meeting with OWRB regarding funding opportunities.
 - e. Have installed only one irrigation meter in PV South.
 - f. Review of exact rate increases and additions we got from the City.
5. Old Business to discuss and/or vote on:
6. New Business to discuss and/or vote on:
 - A. Establish Policy for the type or amount of purchase of equipment or supplies that requires board approval for non-bid items before Manager can make a purchase.
 - B. Establish Policy for removing unused Irrigation Meters in PV North. Some residents have not used their Irrigation Meter for years and with the new rates including a \$12/month Flat Rate on that meter, some may want that meter removed to avoid that cost. Recommended New Policy:

A benefit unit homeowner in PV North may request the RWD remove the irrigation meter if they have had zero water use reading on the irrigation meter for the most recent 12 months and do not have a swimming pool. THE DISTRICT WILL REMOVE THE METER AT NO CHARGE TO THE HOMEOWNER UPON A WRITTEN REQUEST. As our District's Policies prohibit unauthorized altering of our distribution system, if anyone other than District removes the irrigation meter it will not be removed from our billing system and the Flat Rate will still be assessed.

If the homeowner subsequently wants a new irrigation meter installed the cost will be whatever the current rate for installation of a new connection is at that time.

- C. Consider approval of two mailings to targeted residents regarding their options related to our two Rate Increases, Sewer and Water. (1) Option for sewer customers in PV South to reduce Sewer Rate charges with addition of an Irrigation meter—including economic feasibility explanation. (2) Option for PV North residents with unused Irrigation Meters to have that meter removed. Each letter would only be sent to persons to whom the options are applicable.
 - D. Establish Policy regarding Social Media Posts on behalf of District.
 - E. Discuss Office Hours and establish policy regarding customer response processes.
 - F. Select date for Special Meeting, either July 19 or 26, when Board can meet with Randy Clark or the ORWA, to consider, accept, and sign an agreement to initiate the process of developing a Long Range Sustainability Plan for the District. This is a prerequisite to receiving grants from State and Federal Agencies. We will advertise this meeting and post agenda (1) half hour presentation (2) Board decision, as required by Open Meetings Act. (Attached is a brochure outlining the LRSP, purposes and process.)
 - G. Discussion of Board Liability Insurance through ORWA Assurance Group.
 - H. Executive Session to discuss Board member replacement and upcoming election.
7. Any unforeseen new business (for discussion only)
8. Adjourn

Name of person posting this notice: Jack Outhier


(Signature)

District Manager

(Title)

Posted the 9th day of June 2022 at 2:30 pm at the Pecan Valley Rural Water Dist. office, 12 Winding Creek Rd, Lawton, OK 73505.