

## **Minutes, Pecan Valley RWD, Board of Directors, March 14, 2023**

Jim Hampshire, Chairman, called the meeting to order at 7:00 PM.

**Roll Call:** Bill Malone, present, Leighton Duitsman, present, Jim Hampshire present. Absent, Ed Hewett and Jeff Ewing. Also present, Jack Outhier, District Manager. Jim declared a quorum.

**February's minutes** were read. Minutes were corrected to show the February meeting began at 7:00 PM. Bill moved, Leighton seconded, that the minutes be approved as corrected. Leighton aye, Bill aye, Jim aye. Motion carried.

Bill Malone, Treasurer, presented the **Financial Report** for acceptance. It was decided the financial report should include a line stating the EOM bank balance. February EOM balance was \$144,147. Leighton made the motion, Bill seconded, that the Financial Report be accepted as presented. Bill aye, Leighton aye, Jim aye. Motion carried.

Returned to previous point on agenda.

### **Manager's Report:**

- Updated status of DEQ requirements related to our Consent Order. We are now required to drill multiple monitoring wells to determine whether ground water is the issue with our lagoon levels.
- Jack explained the disproportionate amount of time required to fulfill all the Locate Requests due to multiple cable companies installing.
- Reported on broken line repairs.
- Jack explained why he believed he should not be involved in public discussions regarding the new Cobalt Processing Plant planned for 112<sup>th</sup> and Lee Blvd.

### **Old Business:**

Discussed 2023 Budget.

Bid Review and Acceptance: Alvin Jung, engineer, brought the final bids and presented to the board from the March 8<sup>th</sup> bid opening for the Water Line projects on Cache Rd for PV North. David Yarbrough had the lowest bid, and the recommendation was that we accept his bid. Several points were discussed including quality control and time permitted to complete job. Bill made the motion, Leighton seconded, that we accept the Yarbrough bid and proceed with the contract. Bill, aye, Leighton, aye, Jim aye. Motion carried.

Alvin explained the process. He will send the contract to Yarbrough and to us to sign, get the insurance certificates, then we would get copies. He would inspect to be sure the specified materials are delivered.

Alvin Jung, engineer, remained at the meeting to discuss the DEQ requirement for us to drill monitoring wells at the lagoons and explain the process. He also explained the

original construction of the first 3 cells of our lagoons, which he designed. He also shared his concerns regarding pursuing a discharging permit from the DEQ for our lagoons.

The board discussed the Consent Order from the DEQ, explaining for the new board members. The DEQ as the regulatory agency dictates what we can and cannot do and we have no choice but to meet their requirements. Our sewer system is not operating properly because we are getting an extreme amount of water into our sewer system that we cannot locate in order to fix.

### **New Business:**

Item 6A on the Agenda was conducted out of sequence from Agenda. Request was made and approved to jump to item 6A on the Agenda early, though it is recorded here in sequence with the Agenda. The Board broke the agenda sequence as Notary, Debbie Wood, was present to notarize new board members Loyalty Oaths as required by Oklahoma State Law. Though this was item 6A on the agenda, we did it at an earlier point rather than requiring the notary to sit through the board meeting.

Discussed purchase of used 2020 model Polaris Ranger 570 to replace our Kawasaki Mule. Price: \$9,500. After lengthy discussion, Bill made the motion, Leighton seconded, that we purchase the Polaris 570 for \$9,500 for our daily use and sell the Mule "as is" for whatever we can get out of it. Bill aye, Leighton aye, Jim aye. Motion carried.

### **Unforeseen New Business:**

Discussion of Roberts Rules of Order and how that impacts business conducted in meeting.

Discussion about current bank balance and constraints of funds available. Jack went to find a bank statement to report balance at the end of February was \$144,147. Jack was instructed to have beginning and ending balance on financial reports.

Discussion of funding requests.

Bill made the motion to **adjourn**, Leighton seconded. Meeting adjourned.

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Chairman