

## **Minutes March 11, 2025 Pecan Valley RWD Board Meeting**

Board Chairman, Jim Hampshire, called the meeting to order at 7:00 PM.

Roll Call: Ed Hewett, Jeff Ewing, Leighton Duitsman, Bill Malone, and Jim Hampshire present. Also present was Jack Outhier, RWD Manager and Will Johnston who has been nominated to replace Leighton on the Board. Jim declared a quorum and meeting proceeded.

Ed made the motion, Leighton seconded, that the Minutes of the February meeting be approved. Ed aye, Jeff aye, Leighton aye, Bill aye, Jim aye. Motion carried.

Ed made the motion, Jeff seconded, that the Financial Report be accepted. Ed aye, Jeff aye, Leighton aye, Bill aye, Jim aye. Motion carried.

Jack Outhier gave the Manager's Report:

- ICS will be completing the rerouting of the water lines away from the old pump house.
- They are also boring a new line from the main in front of 31 Heatherstone to install a new frost-free hydrant at the lift station.
- We are posting an announcement about the Board election in case another person from either Shelter Lakes or PV South wants to run.
- My information regarding the impact the City's water rate increase will have on us comes from the head of the finance office for the Water Dept.

### **Old Business**

1. Ed made the motion, Jeff seconded, that the Board go into executive session to discuss merit based pay raises for the employees. Ed aye, Jeff aye, Leighton aye, Bill aye, Jim aye. Jack and Will were excused from the meeting.
2. When the Board returned to open session, Ed moved, Jeff seconded, that based upon the employees having received a 3% COLA, Jack, Kellie, and Ron be given a 2% raise in salary or hourly pay as appropriate. This would become effective immediately. Ed aye, Jeff aye, Leighton aye, Bill aye, Jim aye. Motion carried.

### **New Business**

1. Discussed the anticipated City of Lawton Water Rate Increase which will increase our cost for water from \$5.33 / 1,000 gallons to \$6.80 / 1,000 gallons. The RWD has no alternative but to pass that increase along to our members, thus increasing each of our graduated rates by \$1.27 / 1,000. A discussion involved when and how this would be posted to our members. There was no motion or vote as the timing of this increase and the exact amount are not yet set in concrete. Jack was instructed that when the rate increases to mail a postcard to our members informing them of this increase from the City and also informing them that we are not adding anything from this additional cost, but that it is all going directly to the City of Lawton.

2. Board began planning for the RWD Annual Members' Meeting April 24, 2025.
  - a. Jack has scheduled with the school for us to use the gymnasium for the meeting.
  - b. While Jim will Chair the meeting, he will turn the meeting over to Ed for the election as he is running for re-election to his seat on the Board.
  - c. A copy of last year's Agenda is appended to these Minutes as Jack pointed out that the Primary points on a Rural Water District's Agenda for the Annual Members' Meeting is established by state law. All the details and roles are to be filled into this Agenda.
  - d. It was clarified that every Member receives one vote per Membership (Benefit Unit) and all Members vote on all Directors to the Board.

Unforeseen New Business – none

Adjourn – Leighton made the motion, Bill seconded, that we adjourn. All aye. Adjourned at 7:45.